

**Jim Doyle**  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**TELECONFERENCE  
FUNERAL DIRECTORS EXAMINING BOARD SCREENING PANEL  
Room 180 1400 EAST WASHINGTON AVENUE, MADISON, WI  
CONTACT: DAVID O'CONNELL (608-261-4490)  
Tuesday, July 20, 2004  
9:00 A.M.**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(B), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**TELECONFERENCE  
FUNERAL DIRECTORS EXAMINING BOARD MEETING  
Room 180 1400 EAST WASHINGTON AVENUE, MADISON, WI  
CONTACT: JERRY LOWRIE (608) 261-4486  
Tuesday, July 20, 2004  
9:30 A.M.**

1. CALL TO ORDER
    - a. Declaration of Quorum
  2. Adoption of Agenda
  3. Approval of Minutes (04/20/04)
  4. Administrative Report
    - a. Jerry Lowrie, Bureau Director
      - i. Board Roster
      - ii. Meeting Dates for 2004
      - iv. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules
- Presentation of Proposed Stipulations by Division of Enforcement or any that may be Submitted after Mailing of the Agenda
5. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
    - a. Monitoring Report
    - b. Case Closings and Case Status Report or any submitted after Mailing of Agenda.
      - i. 02 FDR 045
      - ii. 02 FDR 041
    - c. Proposed Stipulations or any that may be Signed after Mailing of Agenda.
      - i. Hartson Funeral Home, Gary A. Hartson, Roger J. Palmer 01 FDR 033
      - ii. Taylor J. Page 02 FDR 045
      - iii. Martin Page Funeral Home 04 FDR 001
      - iv. Church & Chapel 99 FDR 005, 99 FDR 026
      - v. Chiketa Kennedy 02 FDR 025
    - d. Administrative Warning or any submitted after Mailing of Agenda.

- e. Pending Applications or any submitted after Mailing of Agenda.
- f. Deliberation on Administrative Warnings or Proposed Stipulations or any that may be Signed after Mailing of Agenda
- 6. RECONVENE TO OPEN SESSION
- 7. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
- 8. Other Such Items as Defined by Law
- DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.
- 9. ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.